

TEL: 01204-600 720
FAX: 01204-309 874

OUR REF:

YOUR REF:

January 2022

Dear applicant,

Vacancy: Cook-Assistant Housekeeper, Thornleigh House, Sharples Park, Bolton, BL1 6PQ

Thank you for your interest in the above position.

I am pleased to provide you with an application pack which includes the following information regarding the post:

- Application Form
- Job Description
- Privacy Notice (Further details available at: <https://www.salesians.org.uk/uploads/privacy-statement-for-job-applicants.pdf?v=1581448539>)

If you are interested in applying for this post, please complete the Application Form in full and return it to me with a covering letter. Please note that we are unable to accept Curriculum Vitae without a completed application form.

If you have any queries about the application pack or the application process, or you require any assistance completing your application form, please contact me on 01204 600720 or alternatively email me at amparkinson@salesians.org.uk.

I look forward to hearing from you.

With every good wish.

Yours sincerely,

Anne-Marie Parkinson

Anne-Marie Parkinson
Provincial Office Manager

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